

2012 Four Year Old Kindergarten Programs

Central Enrolment Scheme information booklet

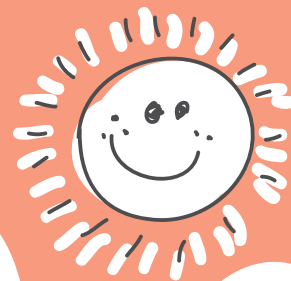


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Enrolling your child in kindergarten

Children who will turn four years of age on or before 30 April in the year they will attend are eligible to enrol in a State funded kindergarten program.

Introduction

Moonee Valley City Council works in partnership with the Department of Education and Early Childhood Development (DEECD) in the coordination of the Central Enrolment Scheme in Moonee Valley.

All kindergartens participating in the four year old Central Enrolment Scheme have one approved set of criteria to prioritise applicants and allocate places.

Parents are encouraged to read this information booklet prior to lodging an application. Further information is available on Council's website mvcc.vic.gov.au. You can also contact the Kindergarten Central Enrolment Scheme Officer on 9243 8888 with any inquiries or email kinderenrol@mvcc.vic.gov.au

Why should I send my child to kindergarten?

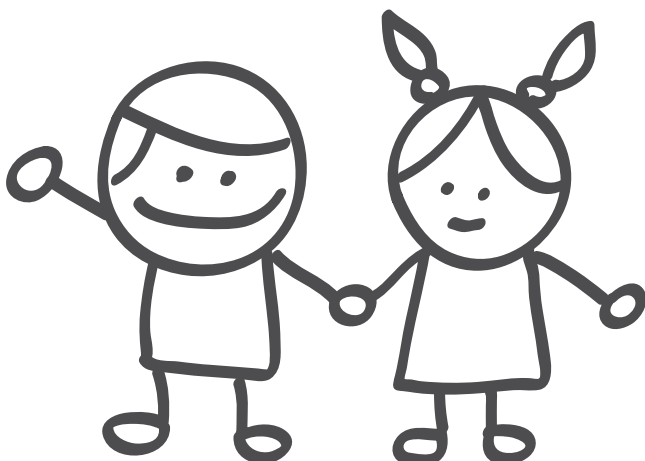
In the first five years of life children develop and learn much faster than at any other time. Kindergarten provides children with an environment in which this development can be encouraged and stimulated.

A kindergarten experience gives your child the opportunity to:

- develop communication skills that assist with reading and writing
- develop responsibility and independence, gaining confidence and a feeling of self-worth
- learn social skills such as listening and respecting other people's ideas
- build self-awareness and respect for others
- learn to be creative
- experience maths, social studies and science
- use technology
- discover the joy of learning
- make new friends

Children learn these skills through a play-based curriculum where they are able to make choices and share in decision making.

Children are provided with the opportunity to develop caring relationships with adults as well as friendships with other children. The best outcomes for children are achieved when kindergarten staff and parents work in close partnership.





Victorian Early Years Learning and Development Framework

All kindergarten programs reflect the Victorian Early Learning and Development Framework (VEYLDF). The purpose of this framework is to assist families and early childhood professionals to guide children's learning and development in the first eight years of life.

The VEYLDF describes the key knowledge and skills children need to acquire during these years, and provides guidance for parents and others in how to support their development.

It builds continuity between the learning and development in kindergarten and the early experiences once your child starts school.

Kindergarten places

In Victoria, children attend funded four year old kindergarten the year prior to starting primary school.

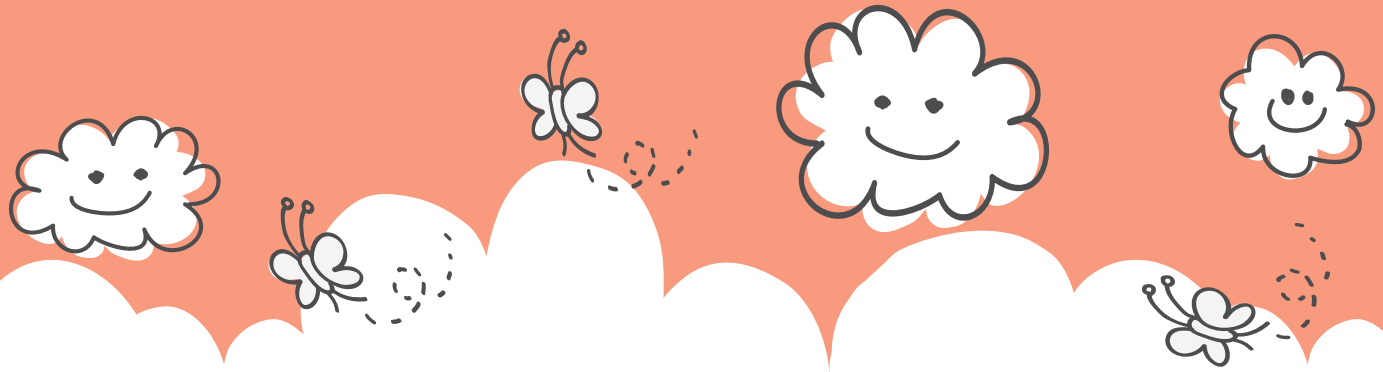
The Victorian State Government provides funding to kindergartens for each eligible child attending the program. Children cannot attend more than one funded kindergarten program.

Kindergarten places managed through the Kindergarten Central Enrolment Scheme are for sessional kindergarten programs provided in Council and community managed kindergartens.

Currently, there are 20 kindergartens offering approximately 1,070 four year old places in the Moonee Valley Kindergarten Central Enrolment Scheme. A list of participating kindergartens is provided in this booklet.

Funded kindergarten places are also provided in many child care centres and some private schools. Centres not listed in this booklet are not a part of the Kindergarten Central Enrolment Scheme, and should be contacted directly for inquiries.

We encourage parents to look into these programs outside of the Kindergarten Central Enrolment Scheme. They all operate under the VEYLDF.



Places available through Central Enrolment Scheme 2012

Participating kindergartens

(Information is current at time of print and is subject to change)

Community Managed Kindergartens	Address	Phone	Places in 2012
Ascot Kindergarten	1 West Street, Ascot Vale	9375 3548	52
Ave Maria Kindergarten	35 Fawcner Street, Essendon	9337 7286	104
Progress Kindergarten	11 Brown Avenue, Ascot Vale	9375 3409	44
St Andrew's Anglican Kindergarten	29 St Kinnord Street, Essendon	9337 4050	52
The Crossway Preschool	Cnr The Crossway and Upland Road, Strathmore	9379 8752	56
St Brendan's Kindergarten	25 Bryant Street, Flemington	9376 6305	48

Council Managed Kindergartens	Address	Phone	Places
Airport West Kindergarten	97 McNamara Avenue, Airport West	9338 1516	56
Avondale Heights Kindergarten	7 Clarendon Street, Avondale Heights	9317 8885	56
Beaver Street Kindergarten	13A Beaver Street, Essendon	9337 9788	56
Coronation Kindergarten	34 Roseberry Street, Ascot Vale	9370 5895	56
Hopetoun Children's Centre	Cnr Racecourse Road and Victoria Street, Flemington	9376 6576	52
Keilor East Kindergarten	31 Mark Street, East Keilor	9336 2958	56
Lincolville Kindergarten	Devon Avenue, East Keilor	9337 2106	42
Milleara Gardens Kindergarten	Park Drive, East Keilor	9337 6514	56
Montgomery Park Kindergarten	2A Hilda Street, Essendon	9370 5145	56
Milleara Integrated Learning and Development Centre for Children	1 – 5 Keilor Park Drive, East Keilor	9289 1500	28
North Essendon Kindergarten	51 – 53 Kerferd Street, North Essendon	9379 6802	56
Rhonda Davis Kindergarten	54 Lake Street, Avondale Heights	9331 0362	28
Strathmore Community Kindergarten	50 Loeman Street, Strathmore	9379 8642	56
Strathmore Heights Kindergarten	148 Mascoma Street, Strathmore	9338 3669	56



Program delivery, groups and fees

Kindergarten programs vary from 10.75 to 15 hours per week. These hours can be spread over two, three or four sessions per week. Program hours are set by individual kindergartens based on licensing and funding requirements. These may vary from year to year.

Group sizes may also differ, with the average group size being 28 children. Some kindergartens offer more than one group, with varying hours and session times.

All kindergartens set program fees for families. Along with State Government funding, these fees contribute to meeting the cost of operating the kindergarten. These fees are reviewed annually and are subject to change.

Currently State Government kindergarten funding is for 10.75 hours of kindergarten for each child, therefore programs offering more than these hours may set a higher fee for this extra service.

The changes occurring within the sector may result in program hours changing from one year to the next. Information on current kindergarten programs and operations is indicative only.

All kindergartens reserve the right to review and implement changes to program hours, session times, group sizes, fees and all aspects of the service operations. It is important to keep in contact with kindergartens directly for further details around programs.

Am I eligible for a fee subsidy rebate?

The Victorian Government funds 10.75 hours of kindergarten per week for every child, however some families may be eligible for a further subsidy. This provides access to free or low cost kindergarten.

In order to be eligible, you are required to have one of the following listed valid concession cards or visas:

- Commonwealth Health Care Card
- Commonwealth Pensioner Concession Card
- Asylum-seeker Bridging Visas A–F
- Refugee and Special Humanitarian Visas 200–217
- Temporary Protection Visas 447, 451, 785, 786
- Department of Veterans' Affairs Gold Card.

Families who have triplets or quadruplets are also eligible to receive a State Government funded fee.



Eligibility requirements for families with triplets or quadruplets

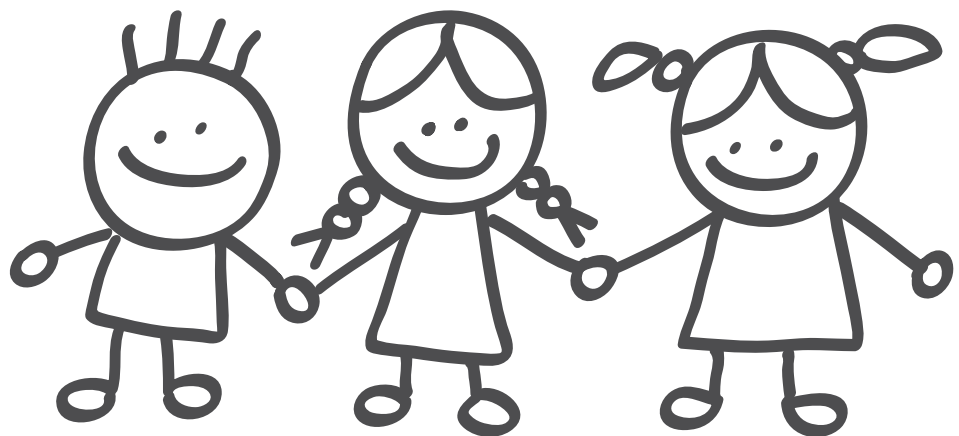
- birth certificates that identify triplets or quadruplets
- proof that the other two or three children are attending a funded kindergarten program

To obtain the kindergarten fee subsidy, supporting documentation must be copied and presented for processing prior to the commencement of Term 1 or when the child becomes eligible.

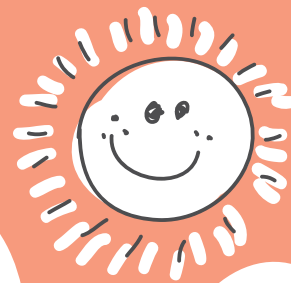
Families are required to supply their kindergarten with updated documentation throughout the child's kindergarten year to maintain eligibility for a fee subsidy.

Eligibility to attend funded kindergarten

- A child may attend a State funded kindergarten program when they turn four years of age on or before 30 April in the year of attendance.
- Kindergarten registration must be completed and submitted within the specified timeframe (see timetable) prior to the year of attendance, to be included in Kindergarten Central Enrolment Scheme offers.



Registrations



How to register your child

1. Complete one application form (found in the back of this booklet) for each child. The parent or legal guardian of the child is required to complete the application form.
2. Lodge your completed application form, including an administration fee of \$17.00 and supporting documents by mail to:

*Kindergarten Central Enrolment Scheme
Moonee Valley City Council
PO Box 126
Moonee Ponds
VIC 3039*

OR in person to:
*Moonee Valley City Council
Civic Centre
9 Kellaway Avenue
Moonee Ponds*

A letter or email confirming receipt of your application will be sent to you within 30 working days.

Administration fee payment

A non-refundable administration fee of \$17 is payable for each application form. This contributes to the cost of running the Kindergarten Central Enrolment Scheme.

Payment can be made by cheque, money order or credit card. Cheques/money orders are to be made payable to Moonee Valley City Council. This payment is not a deposit and is separate to fees charged by the kindergarten service. In the event that the fee is not received or is unable to be processed, the application form will be considered incomplete and will not be processed until payment is received.

Priority of access criteria

The following criteria are used to determine the priority of access for each application form received. One or more criteria may apply to each application.

- **Children of residents of the City of Moonee Valley**
Moonee Valley resident/ratepayer.
- **Non Moonee Valley resident with a link to the Municipality**
Parents must be in paid employment or studies in Moonee Valley or have a child in regular school/child care service i.e. long day care centre, family day care or cared for by relatives. Evidence of this must be provided upon application.
- **Child attends three year old program**
To allow for continuity of care.
- **Family having used the service within the last three years**
Families that have had siblings/children previously attend the kindergarten. Evidence of this must be provided upon application.

Additional and/or high support need

A family with an identified high support need may receive priority access due to the proven protective benefits and family support requirements evident for the child and family.

The Preschool Field Officer will make contact with families when they have identified additional needs to assist in sourcing appropriate support for children with additional needs.



Special considerations

Consideration will be given to those families wanting to access their closest kindergarten, however this cannot be guaranteed due to the availability of kindergartens in any one location.

There are other special considerations which may impact the number of vacancies offered by a kindergarten. These considerations include, but are not limited to:

- children at risk
- decisions by the service about the size, age requirements and dynamics of groups
- families withdrawing from a kindergarten before the end of Term 2
- eligible/approved places for a second year of kindergarten
- multiple births

Support documents

The following supporting documents must be provided to support your child's application (if applicable):

- Evidence of living in the Municipality, or of being a rate payer of Moonee Valley.

- Please attach a copy of the child's birth certificate to the application form. If a birth certificate is not available, a copy of another official document such as an immunisation record, passport or immigration document will be accepted.
- Supporting documents from registered support agencies are required for children identified as at risk.
- Supporting documents regarding attending services in Moonee Valley.
- Supporting documents are required for parents who work, study or are involved in training in the City of Moonee Valley, or for children attending child care and/or school in Moonee Valley.

In order to verify eligibility for priority of access criteria, contact may be made with the person providing the supporting documentation.

Applicants may be asked to provide supporting documents to verify eligibility for any claim to priority of access criteria on their application.

Registration timeframes

The Kindergarten Central Enrolment Scheme (KCES) will set timeframes each year when applications will be received. The applications for four year old kindergarten in 2012 will be received from 21 March 2011 and close 9 December 2011.



Allocation process and timelines

Your application form must be received by the applicable closing date to be considered for an offer in that round.

First round of offers

Applications will close Friday 27 May 2011

Applicants will be notified in writing by end of July 2011

Second round of offers

Applications will close Friday 29 August 2011

Applicants will be notified in writing by the end of September 2011

After the allocation of first and second round offers, any remaining and new applications received will be processed as places become available.

Information and files

All families who register their child/children agree to have a file created. This file includes details provided on the application form. These details are recorded and provided to the nominated kindergartens.

Nominating kindergartens

Families are encouraged to contact kindergartens and/or arrange an appointment to visit prior to completing the application form.

Visiting a kindergarten will assist families to choose kindergartens that will meet their particular needs.

Families should only nominate kindergartens they will accept, if offered.

You are required to nominate ONE preferred kindergarten. You then may tick YES to as many other kindergartens that you are willing to attend.

If only one kindergarten is nominated, this may limit the chance of being offered a place. Ticking YES for more than one kindergarten will increase the chance of being offered a place.

Nominating a kindergarten does not guarantee an offer.

Incomplete registration form

Where information on the lodged application form is incomplete, the form will be returned to the family to complete. The registration date will be delayed until a complete application form is received with required support documents.



Data updates

Families are responsible for contacting the Kindergarten Central Enrolment Scheme Officer (KCESO) to make any changes to their application details.

Examples may include:

- changes to your preferred kindergarten/s choices
- changes to family circumstances

The registration date will remain the same.

Some changes will require confirmation in writing or new support documents to be provided by the family.

If requested by the family, the KCESO will confirm changes in writing within 30 business days.

Confirming applications

1. Checked for completed details.
2. Stamped with the received date if/when complete (registration date).
3. Recorded in the database within 30 business days of receipt (dated/signed by the KCESO).
4. Confirmed in writing and sent to the family.

Families should contact the KCESO if changes are required or if a confirmation letter is not received within 30 business days.

Withdrawing from funded kindergarten (deferrals)

A child already attending funded kindergarten must withdraw before the end of Term 2 to be eligible for funding the following year (as per State Government requirements).

1. The kindergarten teacher will notify the KCESO, and a place will be offered to the next family on the list (where applicable for the current year).
2. The teacher will advise the family to contact the KCESO to (re)activate their registration before first round offers for the following year (see timetable), preferably in writing.
3. The KCESO will (re)activate the registration for the following year, make adjustments to the register and file accordingly.
4. The original registration date for the family will apply. In most circumstances this will reserve a place, but is not a guarantee of an offer in a nominated service.
5. Offers will be made, where available, in accordance with the 'offering a place' section in this handbook. If the registration is (re)activated after first round, offers, if available, will be made during second and/or subsequent rounds.

Funded kindergarten



Offering a place

1. For first and second round offers, the KCESO will contact families in writing the year prior to attendance.
2. Families are required to reply by the specified date in the letter of offer (see 'accepting an offer', 'declining an offer' or 'families unable to be contacted' section in this handbook).
3. Following second round offers, the KCESO will then forward confirmed enrolment lists to kindergartens.
4. Kindergartens will contact families about enrolment, orientation, session times, fees etc.
5. For community managed kindergartens any remaining places will then be offered by the kindergarten after 10 December each year. For Council managed kindergartens any remaining places will be allocated by the KCESO.
6. Families offered a place by the kindergarten will be contacted by phone.

Accepting an offer

The first available kindergarten will be offered, from the choices made on the application form.

When available, the kindergarten nominated one (1) will be offered first.

1. The family will be contacted in writing and offered a place.
2. Families are required to respond in writing within the time frame indicated on the letter of offer.
3. The KCESO records the kindergarten offer as accepted.

Declining an offer

For the KCES to be a useful planning tool it needs to reflect real needs.

Families who decline an offer will be requested to confirm their requirements and application in writing.

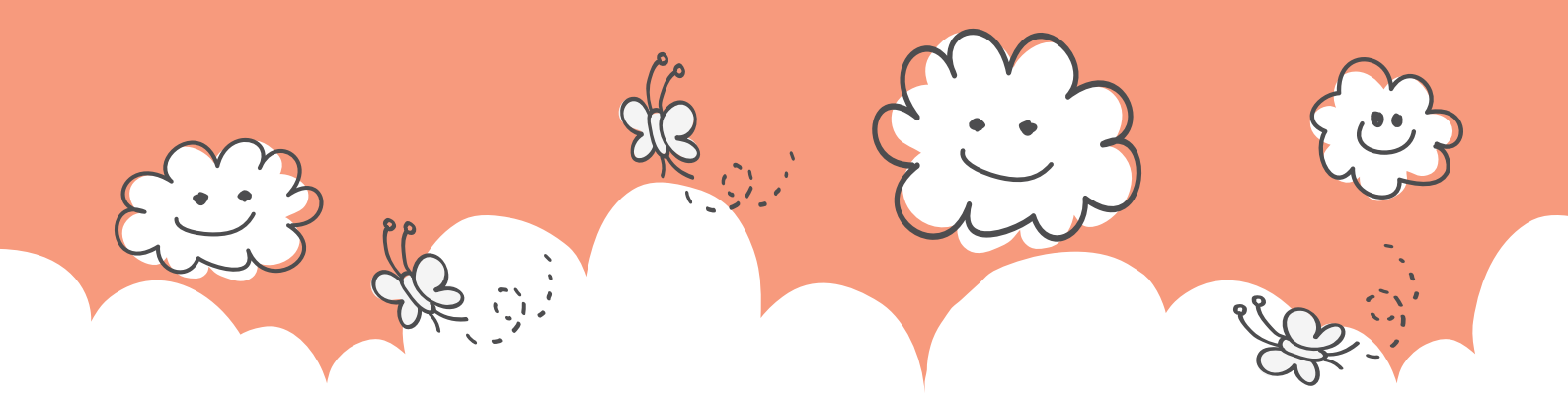
An offer is considered to be declined if the family rejects an offer and/or if the family fails to attend an appointment to enrol.

1. The family advises the KCESO the date and reason for the decline
2. If requested, the KCESO will advise the family in writing of the changes.
3. Changes to the database are made (dated/signed by the KCESO).
4. A decline will result in either:
 - a) a new registration date being issued if the family requests to (re)activate their registrationOR
 - b) the registration will be archived

Families unable to be contacted

It is the family's responsibility to keep registration/contact details up to date or inform the KCESO if they may not be contactable for a period of time.

1. Families offered a place will be contacted in writing.
2. Details of the offer will be provided and the family will be requested to respond by the specified date.

- 
3. If no response is received, follow up contact will be made by phone.
 4. If no contact is made after three calls the next family on the list will be offered the place.
 5. The KCESO will remove the child's name from the list and commence procedures for archiving the registration.

Archiving a registration

Archiving a registration means the child's name is removed from all lists. A child's registration will be archived when:

- such action has been requested by the family/ service (and confirmed in writing)
- three attempts at contacting the family have failed
- the KCESO sends a letter to the family to confirm the child has been removed from all lists and the registration has been archived

Archived registrations will be kept for one (1) calendar year. The family may (re)activate their registration at any time, however a new registration date will apply.

Appeals

The KCES is designed to support access to kindergartens throughout the Municipality.

The agreed policy and procedures have been developed in partnership between the participating kindergartens, Council and families.

Any feedback or concerns about the operation of the KCES should be presented in writing to:

*Coordinator, Early Learning
Moonee Valley City Council
PO Box 126
Moonee Ponds
VIC 3039*

Council will investigate the concern and respond accordingly to address and/or resolve the issue of concern. This may include the involvement of third parties. Where appropriate, Council will facilitate discussion and/or mediation to reach consensus about the issue. All relevant parties will be informed of the outcome.

Where am I placed on the list – how long will I have to wait?

The KCES allocates places according to the priority of access criteria, with no priority given to the date of application within that round of offers. Therefore each family's place on the system may change as other applications enter or leave the system. This ensures that families with greater priority of access eligibility are not disadvantaged. The list is constantly changing to respond to each family's specific needs in accordance with the priority of access criteria.

You will be contacted and advised in writing, by phone or by email if a place becomes available.



Changing a preference

To change your preference, simply complete a 'change of preference' form. These are available from Council by calling 9243 8888 or by sending a request to kinderenrol@mvcc.vic.gov.au. Once you have completed this form, your new preference will be updated on the system.

Second year of a funded four year old kindergarten program

A second year of a State Government funded four year old kindergarten program is available only to children who meet criteria set by the Department of Education and Early Childhood Development. Kindergarten fees apply for approved second year places. Second year application forms are available from the kindergarten. For further information, please contact the kindergarten directly.

Cancelling your child's enrolment place

To cancel your child's enrolment, write to the:

*Moonee Valley City Council
PO Box 126
Moonee Ponds
VIC 3039*

Or email kinderenrol@mvcc.vic.gov.au

This will assist us to update our records and offer the place to the next eligible applicant (family).

Deferring your child's enrolment place from 2012-2013

Children who have been allocated a 2012 four year old kindergarten place can defer enrolment until the following year.

A deferral of registration may occur if a parent prefers that their child attends kindergarten the following year. For children already attending kindergarten, deferral must occur before the end of Term 2, to be eligible for funding the following year. If you wish to defer your child's place once they have started kindergarten, please consult with the teacher to discuss your child's needs and access the necessary forms.

For all other inquiries regarding deferrals, please contact the KCESO on 9243 8888.

Four year old programs not part of the Central Enrolment Scheme

St. Aidens Kindergarten, some childcare centres and private education providers also offer four year old funded kindergarten programs. These are not included in the Central Enrolment Scheme.

Please contact these centres directly for inquiries.



Glossary of terms

KCES Kindergarten Central Enrolment Scheme

KCESO Kindergarten Central Enrolment Scheme Officer

Kindergarten A service providing a State Government funded four year old kindergarten program

Parent Father or mother of the child

Guardian Person entrusted by law with the care of a child

Resident Person who lives in the Municipality

Ratepayer Person who lives and owns a property and pays rates to the City of Moonee Valley, or does not live in the area and pays rates on a property

Applicant/s The parent or legal guardian that has completed and signed the application form

Defer To decline the offer of an allocated four year old kindergarten place and reserve the place in the next kindergarten year

State Government funded program Four year old kindergarten program

Privacy information

Moonee Valley City Council collects information for the purpose of registering your child for four year old kindergarten. The information gathered through the registration process will be used for administration purposes for this Central Enrolment Scheme. Once a place has been offered and accepted this information will be forwarded to the kindergarten so they can complete the enrolment process.

For more information regarding Council's Privacy Policy please refer to mvcc.vic.gov.au or contact the KCESO on 9243 8888.

Application Form



PARENT/ LEGAL GUARDIAN DETAILS

CHILD

Current Reference Number (if applicable) _____

First name _____ Surname _____

Date of birth ____ / ____ / ____ Male Female

PARENT/LEGAL GUARDIAN DETAILS

Parent /Guardian 1

Title Dr / Mr / Mrs / Ms / Miss (PLEASE CIRCLE APPLICABLE)

First name _____

Surname _____

Relationship to the child _____

Current residential address _____

Suburb _____ Postcode _____

Mailing address _____

Suburb _____ Postcode _____

Telephone (AH) _____

(BH) _____

(MOB) _____

Email address _____

Main language(s) spoken: _____

Do you require an interpreter? Yes No

Preferred method of correspondence Mail Email

Parent /Guardian 2

Title Dr / Mr / Mrs / Ms / Miss (PLEASE CIRCLE APPLICABLE)

First name _____

Surname _____

Relationship to the child _____

Current residential address _____

Suburb _____ Postcode _____

Mailing address _____

Suburb _____ Postcode _____

Telephone (AH) _____

(BH) _____

(MOB) _____

Email address _____

Main language(s) spoken: _____

Do you require an interpreter? Yes No

Preferred method of correspondence Mail Email



INFORMATION

Is the child of Aboriginal origin? Yes No

I am a resident/ratepayer of the City of Moonee Valley? Yes No

Is the child Torres Strait Islander? Yes No

In the past 3 years has a sibling been enrolled at the preferred kindergarten? Yes No

Name of child: _____

Name of kindergarten: _____ Year attended: _____

If you are not a resident/ratepayer please tick the following applicable: (Please tick)

I work in the City of Moonee Valley at the following address:

I study in the City of Moonee Valley at the following address:

My child is in Long Day Care in the City of Moonee Valley at the following address:

My child is in Family Day Care in the City of Moonee Valley at the following address:

My child is in Private Care in the City of Moonee Valley at the following address:

My child attends school in the City of Moonee Valley at the following address:

Please provide evidence of your child's attendance at any of the above services.

Is this child a: twin triplet quadruplet N/A

Does your child have an additional need which may require specialist assistance?
E.g. early intervention, speech therapy, pediatric services, family support etc. Yes No Unsure

Have you been referred to a support agency? Yes No

Name of Agency: _____

*Please provide further information to assist planning for your child's transition into kindergarten.
All information will be treated as confidential. Attach any relevant documents.*



CENTRAL ENROLMENT SCHEME KINDERGARTENS

Please tick below ONLY the centres you will accept if your preferred kindergarten cannot be accommodated.

The preferred kindergarten choice is: _____

- | | |
|---|--|
| <input type="checkbox"/> Airport West Kindergarten
97 McNamara Avenue
Airport West 3042 | <input type="checkbox"/> Milleara Gardens Kindergarten
Park Drive (opposite 75 Park Drive)
Keilor East 3033 |
| <input type="checkbox"/> Ascot Kindergarten
1 West Street (cnr Middle Street)
Ascot Vale 3032 | <input type="checkbox"/> Montgomery Park Kindergarten
2A Hilda Street
Essendon 3040 |
| <input type="checkbox"/> Ave Maria Kindergarten
35 Fawkner Street
Essendon 3040 | <input type="checkbox"/> North Essendon Kindergarten
51-53 Kerferd Street
North Essendon 3041 |
| <input type="checkbox"/> Avondale Heights Kindergarten
Clarendon Street
Avondale Heights 3034 | <input type="checkbox"/> Progress Kindergarten
11 Brown Avenue
Ascot Vale 3032 |
| <input type="checkbox"/> Beaver Street Kindergarten
13A Beaver Street
Essendon 3040 | <input type="checkbox"/> Rhonda Davis Kindergarten
54 Lake Street
Avondale Heights 3034 |
| <input type="checkbox"/> Coronation Kindergarten
34 Roseberry Street
Ascot Vale 3032 | <input type="checkbox"/> Strathmore Community Kindergarten
50 Loeman Street
Strathmore 3041 |
| <input type="checkbox"/> Hopetoun Children's Centre
Cnr Racecourse Road & Victoria Street
Flemington 3031 | <input type="checkbox"/> Strathmore Heights Kindergarten
148 Mascoma Street
Strathmore Heights 3041 |
| <input type="checkbox"/> Keilor East Kindergarten
31 Mark Street
Keilor East 3033 | <input type="checkbox"/> St Andrews Kindergarten
29 St Kinnord Street
Essendon 3040 |
| <input type="checkbox"/> Lincolnvile Kindergarten
Devon Avenue
Keilor East 3033 | <input type="checkbox"/> St Brendans Kindergarten
25 Bryant Street
Flemington 3031 |
| <input type="checkbox"/> Milleara Integrated Learning
and Development Centre for Children
1-5 Keilor Park Drive
East Keilor 3033 | <input type="checkbox"/> The Crossways Preschool
Cnr The Crossway & Upland Road
Strathmore 3041 |



CHECK LIST

- I have read and understand the information provided in the Four Year Old Programs Kindergarten Information Booklet.
- I have attached all relevant documentation to support my application.
- I declare that all information provided by me is true and correct.
- I have attached a photocopy of a valid Health Care Card/Pension Card.
- I have attached a photocopy of a proof of address as a resident/ratepayer of the City of Moonee Valley.
- I have included a non-refundable \$17 registration fee by enclosing a cheque/money order/credit card payment. (See below for credit card payment slip – cheques/money orders are to be made payable to Moonee Valley City Council).

Name of parent/legal guardian(s) _____

Signature of parent/legal guardian(s) _____

Relationship to child _____ Date ____ / ____ / ____

PRIVACY INFORMATION

Moonee Valley City Council collects information for the purpose of registering your child for Four Year Old Kindergarten Central Enrolment. The information will be used for administration purposes and to inform the program service of your contact details.

CREDIT CARD PAYMENT

Please charge my credit card for the payment of \$17.00 to:

Visa Bankcard Mastercard

Credit card no: Expiry date ____ / ____ / ____

Cardholder's name _____ Cardholder's signature _____

Address _____

Telephone no (AH) _____ (BH) _____ (MOB) _____



THIS SECTION IS TO BE KEPT BY COUNCIL'S CITIZENS SERVICE CENTRE.

MOONEE VALLEY CITY COUNCIL – OFFICE USE ONLY F&CS File # _____

\$17.00 Registration fee payment slip – ACCOUNT CODE: RC122

Date: ____ / ____ / ____ Payment type Cash Credit Card Money Order Cheque

Amount paid: \$ _____ RECEIPT # _____ CSO Initials _____

Moonee Valley Language Line

عربي	Arabic	9280 0738	Ελληνικά	Greek	9280 0741	Español	Spanish	9280 0744
中文	Cantonese	9280 0739	Italiano	Italian	9280 0742	Türkçe	Turkish	9280 0745
Hrvatski	Croatian	9280 0740	Somali	Somali	9280 0743	Việt-ngữ	Vietnamese	9280 0746

All other languages 9280 0747

Hearing Assistance 133 677

Moonee Valley City Council
 9 Kellaway Avenue | PO Box 126 Moonee Ponds VIC 3039
 Telephone 03 9243 8888 | Facsimile 03 9377 2100
 Email council@mvcc.vic.gov.au | Website mvcc.vic.gov.au

